



10/2023 Life to Eagle



**For Eagle Scout Candidates,
Unit Leaders and
Parents/Guardians**

***Iron Hill District
Del-Mar-Va Council***

District Advancement Committee (DAC)

Kristina Breidenbach - Advancement Chair

Dan White - Eagle Board Chair

This document is for reference only and subject to change. Review the most updated documents on the official BSA websites for current information.



Today's Objectives

- ✿ **Eagle Feathers**
- ✿ **Eagle Scout Rank Requirements**
- ✿ **Eagle Scout Service Project**
- ✿ **Eagle Scout Rank Application**



Eagle Feathers



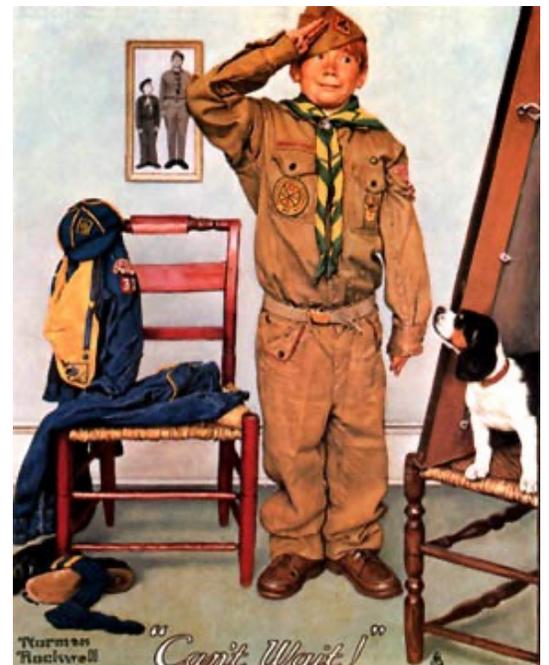
- ✿ **The Rank of Eagle tells others about OUR:**
 - ✿ **Character**
 - ✿ **Skill**
 - ✿ **Leadership ability**
- ✿ **The Rank of Eagle is held by only 2-4% of all Scouts**
- ✿ **The Rank of Eagle is time limited - Beware the 4 G's**
 - ✿ **Grades – Gas – Games – Girls/Guys ... Plus Jobs and Sports**
- ✿ **The Eagle rank is also a serious consideration for college entrance accomplishments and military recruiters.**



Requirement 1. Participation

Be active in your troop, team, crew, or ship for a period of at least six months after you have achieved the rank of Life Scout.

- ✿ **Mastery of Scouting skills & personal character growth cannot happen without participation.**
- ✿ **Participation goals may vary from unit to unit.**





Requirement 2. Scout Spirit

Demonstrate that you live by the principles of the Scout Oath and Scout Law in your daily life. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf including parents/guardians, religious, educational, and employer references.

-  **Scouting ideals are reflected in the character of an Eagle.**
-  **He or she sets the example, not only in the Scouting setting, but in every facet of their life.**





Req. 2. Scout Spirit Cont. - References

- ✦ **The Board of Review requests reference letters to be provided by the unit leader with the Eagle Application.**
- ✦ **Per Delmava Council policy - the Scout should supply their list of references to their Scoutmaster or Advancement Chair at a minimum of 4 weeks prior to his Eagle SMC. The Scout should notify potential references of the pending request. The SM and/or AC are to make the requests and receive the reference letters. A Scout should not receive the letters directly. Although the Scout may assist with any contacts that do not respond, it is the responsibility of the unit to follow-up, not the Scout's**





Req. 2. Scout Spirit Cont. - References

Each list of references should include the following:

1) Parents

2) Religious reference - Priest, minister, pastor, Rabi, imam, or other religious leader. If the Scout is not affiliated with religious organization a special reference from someone that knows the Scouts religious background maybe used. A Parent may supply this reference as well.



3) One or more letters from teachers, coaches, school administrators, employers, neighbors, family, friends etc.

4) Employer if the Scout has a part time job.



Requirement 3. Skills

Earn a total of 21 merit badges (**14** required badges).

List the month, day, & year the merit badge was earned.

The Merit Badge Program promotes:

- ✦ **Basic character-developing tools**
 - ✦ **Opportunity to learn career skills**
 - ✦ **Develop physical fitness...**
 - ✦ **and hobbies and interests for a lifetime**
 - ✦ **Contact with adults with whom you may not be acquainted**
- ✦ **All requirements must be completed prior to 18th b-day**
- ✦ **Eagle application dates must match Council Records**





Requirement 4. Leadership

While a Life Scout, serve actively for a period of six months in one or more of the following positions of responsibility.

- ✦ **May be elected by peers or assigned by the Scoutmaster**
- ✦ **6 Months is the MINIMUM, more than one position may be held**
- ✦ **On the Eagle Application list only positions held while a Life Scout**
- ✦ **Serve Actively means: Must do the job - Not just wear the patch**
- ✦ **Approved troop positions are:** (Venturing Crew- Check latest Eagle Scout Application)

Senior Patrol Leader	Troop Scribe	Patrol Leader	Instructor
Asst. Senior Patrol Leader	Troop Librarian	Chaplain aide	OA Rep
Jr Asst. Scoutmaster	Troop Historian	Den Chief	Troop Guide
Outdoor Ethics Guide	Webmaster	Troop Quartermaster	
- ✦ **The Scoutmaster may assign a special leadership project in place of a Position of Responsibility - for Star and Life, NOT for Eagle.**



Requirement 5. ESSP

While a Life Scout, **plan, develop, and give leadership to others in a service project** helpful to any religious institution, any school, or your community. (The project must benefit an organization other than the BSA.) A project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. You must use the Eagle Scout Workbook 2023a – 2/23, in meeting this requirement. (To learn more about the Eagle Scout service project, see the *Guide to Advancement*, section 9)

- ✦ **Demonstrating PLANNING & LEADERSHIP, through service, is *still* the objective.**
- ✦ **The Scout:** Plans, Develops, and Leads others....
- ✦ **The Unit:** Provides mentorship so that the Scout can do his very best at planning and executing this requirement.
- ✦ **The District:** Reviews the ESSP Proposal for Community Benefit, Leadership Opportunity commensurate with the rank of Eagle Scout, and the candidate's understanding of further planning. And approves the proposal when it is ready.
- ✦ All of the Scouting methods, training, experience, and YOUR skill are being "tested" by this requirement.



Eagle Scout Service Project

Cannot be routine labor or benefit a commercial business and have an opportunity for Planning, Development and Leadership.

- ✦ **Must benefit religious institute, any school, charity, or your community. NOT BSA**
- ✦ **May NOT be a “fund raiser”**
 - ✦ Fund-raising is permitted only for securing materials needed to carry out the project.
 - ✦ Donors to projects must be made aware of what entity is benefiting from the project, and that it clearly is not the Boy Scouts of America.
 - ✦ Any funds raised for a project and not used for the purchase of project materials must go to the beneficiary.
 - ✦ A Scout is thrifty... they help to pay their own way
- ✦ **Must be planned and carried out by one Scout - no joint projects**
- ✦ **Can take 3-12 months to complete - plan ahead! **A key lesson most candidates learn is that they can't control other people's schedules****
- ✦ **Must take place while a Life Scout**

ESSP - Overall Process



- ✦ **Generate 2-3 possible ideas (internet, previous projects, leaders, interest or passion of Scout, religious organization, troop sponsor)**
- ✦ **Discuss ideas with your Unit Leader, Coach, Mentor, and Beneficiary Rep**
 - ✦ **Consider Leadership Opportunity, Community Value and Project Scope**
 - ✦ **Obtain initial approval from Unit Leadership & Beneficiary**
- ✦ **Put together a project PROPOSAL**
 - ✦ **Detail planning is not necessary prior to approval**
 - ✦ **Must use most recent official ESSP Workbook (2023 latest) (available on-line for Apple & Windows OS, not compatible with Chromebook OS). Use of older workbooks will be returned for resubmittal with up-to-date workbook**
- ✦ **Obtain Approvals: THE CANDIDATE SIGNS THEIR COMMITMENT**
 - ✦ **1) Unit Leader, 2) Unit Committee, 3) Beneficiary**
 - ✦ **4) District Advancement Committee (email to: 70Eagle279@gmail.com)**
- ✦ **Develop the detail plan**
- ✦ **Submit to approvers for review (not additional approval)**
- ✦ **Execute the Plan when the unit agrees the plan is ready**
- ✦ **Record Changes & Complete ESSP Workbook**





ESSP – *Beneficiary approval!!!



- ✦ **Prior to selecting your project make sure to find a beneficiary you can work with and will provide the guidance you will need on what they are looking for.**
- ✦ **Make sure the person you are working with can make decisions on the behalf of the beneficiary organization. You cannot begin work until the beneficiary signs off on your project.**
- ✦ **Communication with the beneficiary should be maintained at all times to make sure your work and the beneficiary's visions are aligned. Also make sure that you avoid "project creep". Stick to the approved plan. If the beneficiary requests additional work it must be in the scope of the project.**
- ✦ **If your project deviates significantly from your plan you will need to consult the Eagle Project committee.**





ESSP - Writing the Proposal - Overview

- ✦ **First step in Project**
- ✦ **Use the February 2023 (or most current version) ESSPW #2023a - Instructions are on Page 3-4 (Read the entire workbook)**
- ✦ **Must show:**
 - ✦ **Provides sufficient opportunity to meet the Eagle Scout service project requirements. (Planning, development and leadership opportunity)**
 - ✦ **It appears to be feasible (Realistic but challenging for the rank of Eagle)**
 - ✦ **Safety issues are considered. (Possible safety concerns and guard against injury and what to do if someone gets hurt – Guide for Safe Scouting!)**
 - ✦ **Key phases and steps required to complete final detailed plan**
 - ✦ **Action steps for further detailed planning are included.**
 - ✦ **You are on the right track with a reasonable chance for a positive experience and can meet your timeframe**
 - ✦ **NO work can be done on the project, fundraising or donations until the project is approved!!!**

Be Prepared and Time Management are critical



ESSP – Contact Page

Proposal page B

Contact Information

- ✦ This needs to be completely filled out – Just like a job application
- ✦ If not applicable – write N/A
- ✦ District will not review proposal if this page is incomplete.
- ✦ Council Contact is: Carol Swank, Delmarva Council, 1910 Baden Powell Way, Dover DE 19904 (Not the old Scout Store in Wilm.)

Contact Information

Eagle Scout candidates should know who is involved, but contact information may be more important to unit leaders, unit committees, project beneficiaries, and council or district approval representatives in case they want to talk to one another. While it is recognized that not all the information will be needed for every project, Scouts are expected to provide as much as reasonably possible. Approval representatives must understand, however, that doing so is not part of the service project requirement.

Eagle Scout Candidate			
Name:			Birth date:
Email address:			BSA PID number*:
Address:	City:	State:	Zip:
Preferred telephone(s):			Life board of review date:
<small>*BSA PID No. found on the BSA membership card</small>			
Current Unit Information			
Check one:	<input type="checkbox"/> Troop	<input type="checkbox"/> Team	<input type="checkbox"/> Crew
	<input type="checkbox"/> SNIP	Unit Number:	
Name of District:	Name of Council:		
Unit Leader Check one:	<input type="checkbox"/> Scoutmaster	<input type="checkbox"/> Varsity Coach	<input type="checkbox"/> Crew Advisor
	<input type="checkbox"/> Skipper		
Name:			Preferred telephone(s):
Address:	City:	State:	Zip:
Email address:			
Unit Committee Chair			
Name:			Preferred telephone(s):
Address:	City:	State:	Zip:
Email address:			
Unit Advancement Coordinator (If your unit has one)			
Name:			Preferred telephone(s):
Address:	City:	State:	Zip:
Email address:			
Project Beneficiary (Name of religious institution, school, or community)			
Name:			Preferred telephone(s):
Address:	City:	State:	Zip:
Email address:			
Project Beneficiary Representative (Name of contact person for the project beneficiary)			
Name:			Preferred telephone(s):
Address:	City:	State:	Zip:
Email address:			
Your Council Service Center			
Council name:			Preferred telephone(s):
Address:	City:	State:	Zip:
Council or District Project Approval Representative (Your unit leader, unit advancement coordinator, or council or district advancement chair may help you learn who this will be.)			
Name:			Preferred telephone(s):
Address:	City:	State:	Zip:
Email address:			
Project Coach (Your council or district project approval representative may help you learn who this will be.)			
Name:			Preferred telephone(s):
Address:	City:	State:	Zip:
Email address:			



ESSP – Project Description

- ✦ **Project Description and Benefit (MOST IMPORTANT to get this right)**
 - ✦ Succinct description of project goal(s) and scope.
 - ✦ Mention sizes, numbers, general process, etc. to help define the scope of the project.
 - ✦ Explain the true benefit, include a description of the current condition.
 - ✦ How long will it take and how many people will you lead?
- ✦ **Drawings, Photos, Google view and documents (a must for any area planning)**
 - ✦ These are included as extra documents with the proposal document. They will not be embedded into the workbook.
 - ✦ Include a caption that explains the photo or drawing
 - ✦ Include photos of current condition or where the new item will be located.
 - ✦ Give credit to drawings or plans created by others.
- ✦ **Check grammar and spelling – this is the capstone of your Scouting journey, do your best!**



ESSP–Establish the Vision Page 17

Project Description Example

My project is going to be located at the picnic and ceremony area at Christ the Teacher Catholic School. I will be creating a memorial area to remember parents, students and teachers from the school community who have passed away. To do this I will be putting in a **flag pole** and a **memorial stone** next to the flag pole that will have a **plaque** on it listing the names of the departed loved ones from our family at Christ the Teacher School. I will also be **naming the 1/2 mile walking trail** located in the woods right next to the ceremony area. The trail will be called the "Trail of Angels." Along the trail I will have a total of **11 plaques** that will contain bible verses. The plaques will be spaced about **240 feet** apart and the bible verses will contain positive messages about life after death and eternal salvation with Jesus. I also plan to improve the appearance of the ceremony area by installing **new bases to the wood benches, building a storage structure for the firewood** and adding a **new layer of mulch**.



ESSP–Establish the Vision Page 18



Location of project at Christ the Teacher ceremony area.



ESSP–Establish the Vision Page 19



Pallets and wood pile will be relocated near fire circle in new firewood storage structure.



ESSP–Establish the Vision Page 20



Proposed location of flag pole and memorial stone.



ESSP–Establish the Vision Page 21



"Trail of Angels" Sign to Mark Hiking Trail

Example of how "Trail of Angels" sign will look.



ESSP–Establish the Vision Page 22



Example of Bible verse on sign.



ESSP—Establish the Vision Page 23



The rotting bases under the benches will be replaced.



ESSP—Establish the Vision Page 24

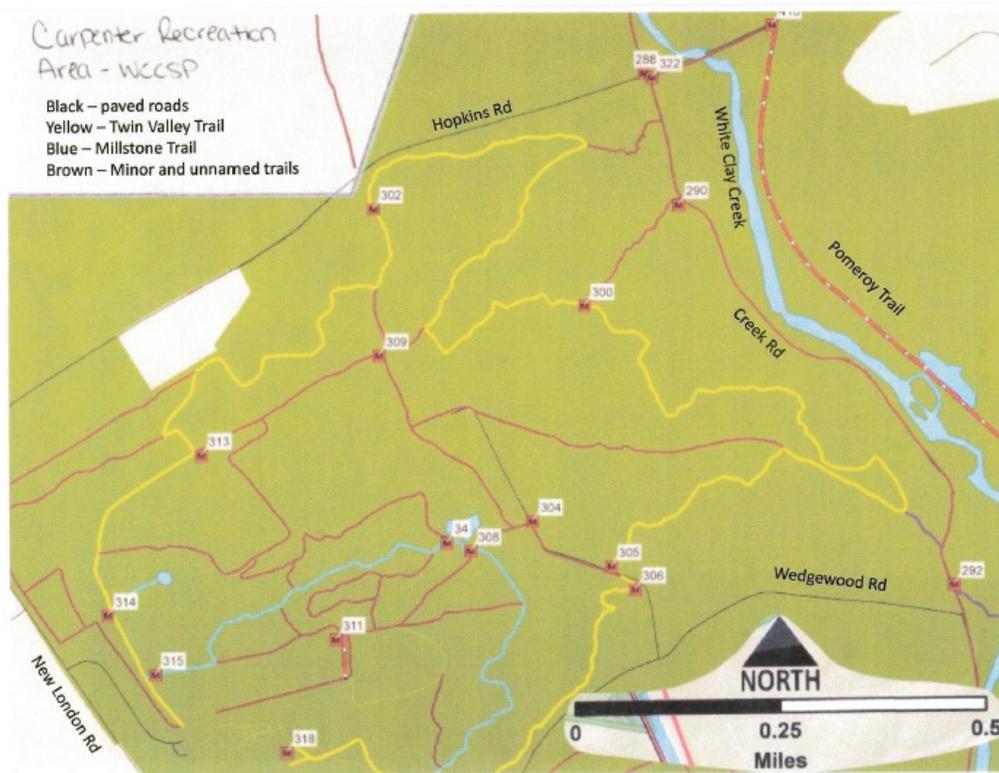


A new storage structure for the firewood will be constructed near the fire ring.



ESSP—Establish the Vision

Examples of other drawings, plans and photos



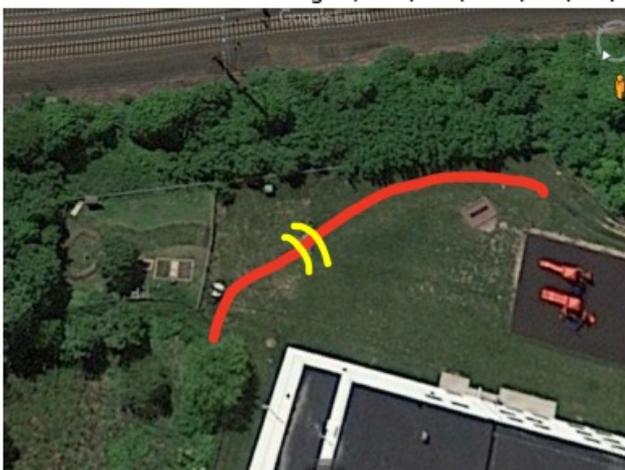
Map 1

Example of Map showing locations of 17 new trail markers



ESSP—Establish the Vision

Examples of other drawings, plans and photos



The red line represents the drainage ditch, and the yellow represents where I intend to build the bridge



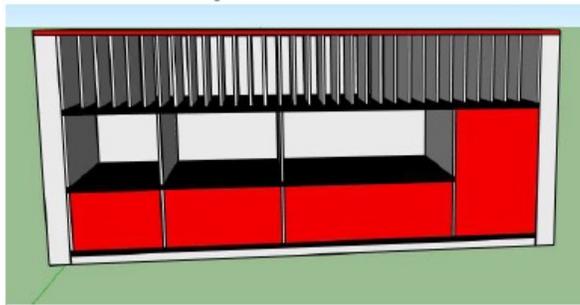
Mallard Lodge

Examples of Aerial Drawing showing project location

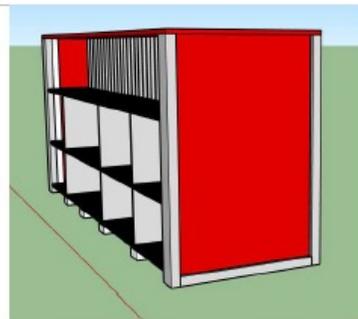


ESSP—Establish the Vision

Examples of other drawings, plans and photos



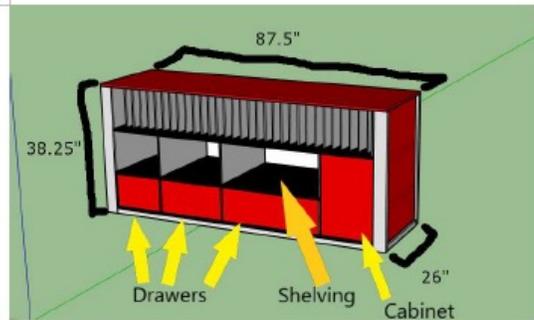
This is a rendering of the final project.



This is a rendering of the back of the project. The area for cabling behind the laptop slots is shown.



This is the location for the project. My project will replace the current laptop cart and the phone.



This image includes dimensions for the project.

Example of drawings and location of a laptop cabinet

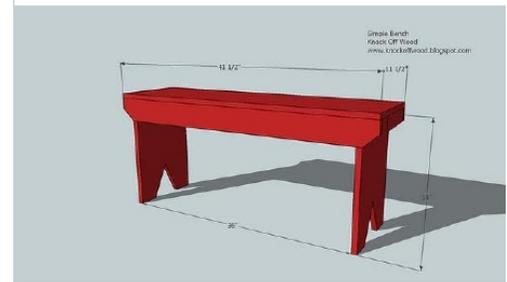


ESSP—Establish the Vision

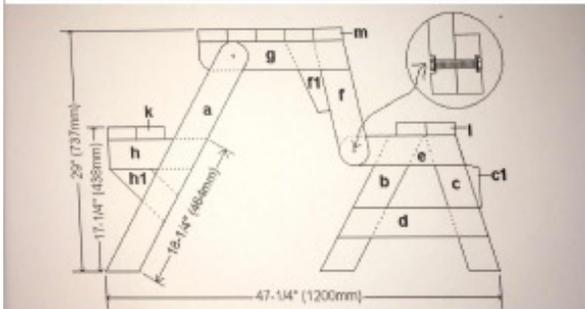
Examples of other drawings, plans and photos



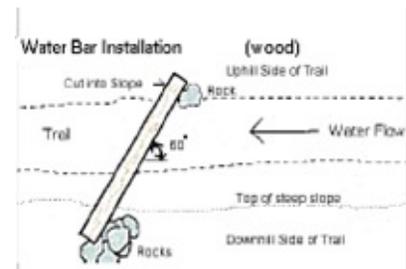
Blueprints showing the different parts and cuts involved in creating the benches



This is what the bench will look like



A blueprint showing a more in depth view of the benches and the parts required.



This is an example of what I plan to use to stop some of the erosion on the inclined section of the trail. Water flows down the trail and gets diverted to the side by a wooden bar to prevent the water from washing the soil away.

Example of design drawings



ESSP – Materials, Supplies and Tools

- ✦ **Materials (Stuff used and left behind)**
- ✦ **Supplies (Stuff used up)**
- ✦ **Tools (Equipment used to complete the project)**

All three lists should

- ✦ **These are general lists of items needed to meet the project goals**
- ✦ **Be as thorough as you can, does not have to be 100% complete but must show good thought**
- ✦ **Does not require detail research for material quantities.**
- ✦ **Lists should coincide with safety issues (ie. Dehydration, include water, Power tools, include eye, ear, lung and hand)**



ESSP – Permits, Cost and funding project

✦ **Permits and Permissions**

- ✦ **Some projects will require permission beyond that which the beneficiary provides such as building permits or Miss Utility. Indicate these and be sure to allow plenty of extra time to obtain these.**

✦ **Preliminary Cost Estimates**

- ✦ **Will need to do some research to estimate the cost of Materials, Supplies, Tools, and miscellaneous. Do not just make guesses! NOTE: Lumber and many building supplies have gone up significantly over the last several years! Also, some supplies may be in short supply!!! Seek out contractors for used or surplus materials!**
- ✦ **Should only be considered for things that will be consumed by the project (don't estimate costs for tools you will borrow).**

✦ **Fund Raising**

- ✦ **Explain with some details how you plan to raise the money for the project.**
- ✦ **Think of fundraisers that have leadership opportunities.**
- ✦ **The fundraising is part of the approved project and if included is expected to be completed.**
- ✦ **Remember that a Scout is Thrifty**



ESSP – Phases and Logistics

✦ Project Phases

- ✦ These are the major steps you will make in completing your entire project from start to finish. Some phases could include:
 - ✦ Complete the final detailed plan
 - ✦ Submit the fundraiser application – (have a plan to make the fundraiser successful!)
 - ✦ Fundraiser
 - ✦ Purchase and deliver materials
 - ✦ Contact Miss Utility
 - ✦ Complete the fundraiser and project
 - ✦ Complete the project workbook
 - ✦ Send thank you's to those that made my project a success

✦ Logistics

- ✦ Simply stated, this section explains the plan for how all the project resources will be moved and possibly stored during your project. Other logistics could be the removal of dirt, grass or branches, or the location of nearest bathrooms or electricity.



ESSP – Safety and Further Planning

✦ Safety Issues

- ✦ List as many potential safety hazards and concerns as you can think of in this section. You do not have to show how you will prevent or deal with those issues in the proposal. (Include required items in the Tools, Supplies and Materials sections). Some examples are: Dehydration, Splinters, Hitting fingers with hammers, Puncture wounds, Lacerations, Poisonous plants, electrocution, debris in eyes, loud noise, blisters, Covid 19 issues, etc.. ***Make sure to check and reference The Guide for Safe Scouting to make sure that jobs and equipment are age appropriate!***

✦ Further Planning

- ✦ These are the steps you plan to take in completing your detail plan - NOT the steps needed to execute the plan.
- ✦ Examples: Investigate the best paint for cement blocks outdoors, create a detailed materials list, detailed drawings, determine the best flowers or grass for the area with full sunlight, etc....



ESSP – Signatures

✦ Signatures

- ✦ **The candidate signs their commitment (read before you Sign).**
 - ✦ **Confirms that he or she have read the entire ESSPW**
 - ✦ **They will lead the project**
 - ✦ **They will do their BEST to carry it out for MAXIMUM benefit to the religious institution, school or community they choose as the beneficiary**
- ✦ **Unit Leader**
- ✦ **Unit Committee**
- ✦ **Beneficiary – Also confirms that they received a copy of “Navigating the Eagle Scout Service Project, Information for Project Beneficiaries”**
- ✦ **Lastly → Iron Hill District**



ESSP – Signature Page!

The signature page needs to have all signatures, but the district signature, before district approval sign off.

Candidate's Promise* <i>Sign below before you seek the other approvals for your proposal.</i> On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 4. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chose as beneficiary. Signed _____ Date _____	
<i>* Remember: Do not begin any work on your project, or raise any money, or obtain any materials, until your project has been approved.</i>	
Unit Leader Approval* I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow him. Signed _____ Date _____ Name (Printed) _____	Unit Committee Approval* This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can see that our unit measures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal. Signed _____ Date _____ Name (Printed) _____
Beneficiary Approval* This service project will provide significant benefit, and we will do all we can to see it through. We realize funding on our part is not required, but we have informed the Scout of the financial support (if any) to which we have agreed. We understand any fund raising the Scout conducts will be in our name and that funds left over will come to us if we are allowed to accept them. We will provide receipts to donors as required. Our Eagle Candidate has provided us a copy of "Navigating the Eagle Scout Service Project, Information for Project Beneficiaries." Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Signed _____ Date _____ Name (Printed) _____	Council or District Approval I have read topics 9.0.2.0 through 9.0.2.14, regarding the Eagle Scout service project in the <i>Guide to Advancement</i> , No. 33088. I agree on my honor to apply the procedures as written, and in compliance with the policy on "Unapproved Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to prepare a project plan and share it with the designated project coach. Signed _____ Date _____ Name (Printed) _____

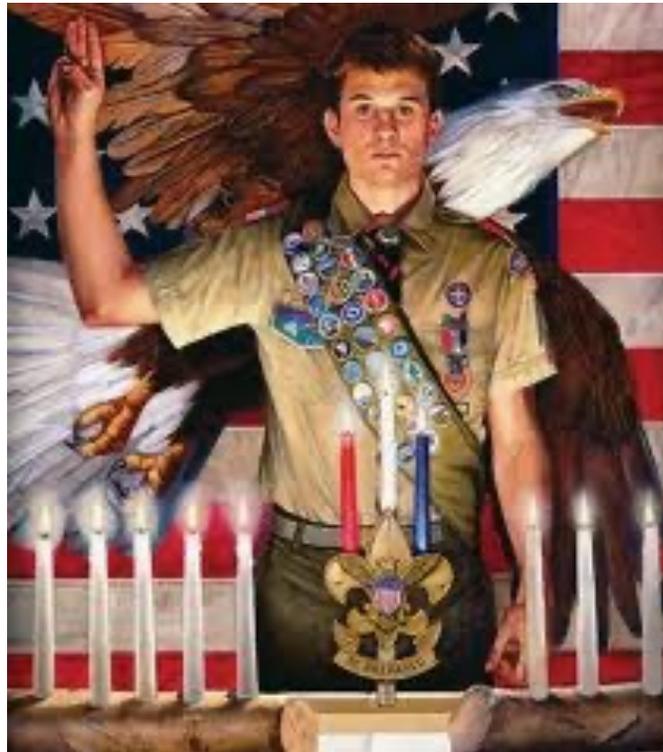
Make sure YOU sign!

Make sure Beneficiary signature and check box for "Navigating...." is complete!

* While it makes sense to obtain approvals in the order they appear, there shall be no required sequence for the order of obtaining those approvals marked with an asterisk (*). Council or district approval, however, must come after the others.



Intermission!





ESSP – How to Submit your Proposal

- ✦ 1) Send an email notice to the Iron Hill Eagle Board that you are ready to submit your Eagle proposal. Mr. White - 70Eagle279@gmail.com. (Note you should cc your SM and mentor. ***All emails require at least one additional adult to comply with Youth Protection Requirements!***). ***Body of the email should be written using proper etiquette and include a brief introduction of the candidate***
- ✦ 2) Mr. White will send you an invitation to setup a free cloud storage account on www.mega.nz This email will come from directly from mega.nz. (Your cloud account is free and will be yours to use even after your project is approved. However the access to your project folder will be deleted once the approval has been made.)
- ✦ 3) After you have setup your account you will need to accept Mr. White's invitation to share your folder on the cloud server.
- ✦ 4) After you have accepted the invitation notify Mr. White and he will send you a link to your folder.
- ✦ 5) You will then be able to upload all the required documents necessary for the review and approval of your project.



ESSP – Required Proposal Documentation

- ✦ **Uploaded documents must include the following:**
 - ✦ **One ORIGINAL ESSP Workbook pdf file (not a scan). This should be the newest version – 2023a downloaded from Scouting.org.**
 - ✦ **Note: We will not accept the older versions due to software incompatibilities with certain versions!**
 - ✦ **One scan of Signature page (proposal page E) with **all** signatures, except the one for District Approval.**
 - ✦ **You need to provide a copy of “Navigating the Eagle Scout Service Project, Information for Project Beneficiaries.” and they need to check the block that they received it.**
 - ✦ **Optional – Additional pages with photos, drawings, diagrams, illustrations, etc. of locations and items you may build for your project.**



ESSP – District Advancement Committee Review/Approval

✦ Eagle Board of Review Approves the Proposal

- ✦ **Is the Community Benefit within guidelines?**
- ✦ **Is the Leadership Opportunity commensurate with the rank of Eagle?**
- ✦ **Does the candidate know how he or she will complete the detail plan?**
- ✦ ***May/Often need more information to complete approval – allow 2-4 weeks for the entire process, duration usually depends on response times.***
- ✦ **You may be asked to make corrections or additions and resubmit before final approval is given.**

✦ Approval is typically communicated by email & will include

- ✦ **Official notice of approval**
- ✦ **Scan of signature sheet**
- ✦ **Recommendations for detail planning**
- ✦ **Directions for completing the Eagle Rank application process**
- ✦ **Keep a copy of this for your Eagle Application**



ESSP – Items often overlooked in the proposal

- ✦ **Contact sheet - empty boxes – all need to be filled in, including Scout ID (PID) and Life BOR date, beneficiary information.....**
- ✦ **If you are doing construction, landscaping, remodeling – please include diagrams, plans, and if outside, maps. Maps should show be close to scale and include buildings, roads, landmarks, etc. Use of marked up Googlemaps or similar are acceptable.**
- ✦ **Photos of the current location are helpful for the reviewers to better understand the state of the project area. Using a person as reference in a photo is helpful to gauge size, height and distance.**
- ✦ **If moving or removing material during the project, explain what you plan to do with it – dirt, grass, old structures – fence picnic tables, shed, etc.**
- ✦ **The signature page needs to have all signatures, but the district signature, before district approval sign off.**



ESSP – District Advancement Committee Review/Approval

- ✦ **A virtual call on Zoom will be setup with a member of the Eagle Project Board within a week of approval to answer questions and go over:**
 - ✦ Responsibilities of the Coach, Troop and Parents in the project.
 - ✦ Finishing the final detailed plan and submitting fundraising application
 - ✦ Changes in the project – Major vs. minor.
 - ✦ Managing the beneficiary – Project Creep
 - ✦ Communication between all parties.
 - ✦ Keeping records –
 - ✦ spending & managing funds
 - ✦ Volunteer sign-in sheets. Each day should have a volunteer sign in sheet with the time each person started and stopped for the day. This will make it easier to calculate the hours.
 - ✦ Each work day the scout should write-up the days events and what went right and what they could improve on (Thorns and Roses)
 - ✦ Photos
 - ✦ Paper work you should consider for your final report and Eagle Application



ESSP – Final Plan

ESSPW – Final Plan pages A to E

- ✦ **Responsibility for completing the “Eagle Scout Service Project Plan” (Detail Plan) section of the workbook**
 - ✦ **The Eagle Candidate is responsible for completing the Project Workbook.**
 - ✦ **The Unit Committee & Mentor is responsible for guiding and supporting the candidate (safety, quality, technical aspects).**
- ✦ **Timing of completing the Detail Plan**
 - ✦ **Can start anytime but don’t put too much effort in prior to approval.**
 - ✦ **Is to be complete **BEFORE** starting work on the project.**
 - ✦ **Once complete, or nearly complete, share the plan with the approvers for any final input they may have.**
 - ✦ **It is not necessary to resubmit to the Eagle Board for final plan approval.**



ESSP – Fundraising Application

ESSPW – Fundraising Application pages A to B

Fundraising application

- All fundraising activities require Council Approval. Submit your fundraising plan to the registrar, (Mrs. Carol Swank) as soon as you district approval. (Suggest this be signed by beneficiary at the same time the project proposal is signed).**
- The fundraising application is not necessary for contributions from the candidate, the candidate's parents or relatives, unit or its chartered organization, unit's parents or members, or the beneficiary. All proceeds left over from fundraising or donations, whether money, materials, supplies, etc., regardless of the source, go to the beneficiary. However a fundraising application is required for discounts, donated materials, supplies etc.**
- Make sure to consider whether your fundraising project will be a major portion of the demonstration of your leadership And - Please reference the back of the fundraiser application Page 24 of the ESSP.**



ESSP - Finishing the Job

Execute the Plan & Complete the ESSP workbook

- ✦ **YOU lead others to accomplish the project goals**
- ✦ **YOU are responsible for safe working conditions**
- ✦ **YOU track work progress, hours worked, money spent, etc.**
- ✦ **YOU develop solutions to unforeseen challenges**
- ✦ **YOU record changes made to the plan including**
 - ✦ **why the change was made**
 - ✦ **how the solution was decided**
- ✦ **Record worker hours – Including Fundraising**
- ✦ **Obtain final signatures from the**
 - ✦ **Unit Leader, Unit Committee, and Beneficiary**
- ✦ **Thank all of those people, groups or businesses that made your project successful. Should include photos of completed projects.**





Requirement 6. ULC

Take part in a unit leader conference.

- ✦ **Attach to the Eagle application a statement of your ambitions and life purpose* and a listing of positions held in your school, camp, community, or other organizations during which you demonstrated leadership skills. Including honors & awards received during this service. Check spelling & Grammar. You may want to have someone proof read before submitting.**

- ✦ **This is the final opportunity for the Unit Leader to review and "test" YOUR readiness for the Rank of Eagle**

- ✦ **It must be completed prior to YOUR 18th birthday**



Requirement 7. Successfully Complete an Eagle Board of Review



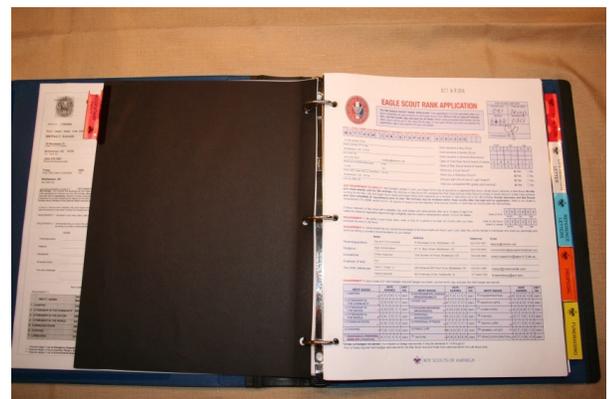
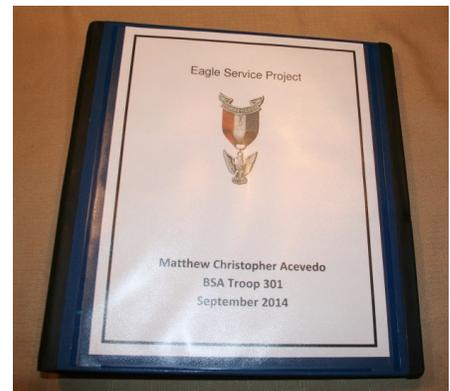
Requirement 6. *Statement of Life Ambitions and Goals*

- ✿ **Your Statement of Life Ambitions and Goals is your opportunity to tell the Eagle Board what you view as your goals for the future! This is what you plan to do once you age out of being a Scout. This may include if you plan to seek higher education, attend trade school, go into the military, pursue public service, etc. It may include how you see or plan to see your life in the next 5, 10, or more years.**
- ✿ **Your statement may also include what you see yourself doing for a career, a family, community activities, travel.....**
- ✿ **Although you may include your background in Scouting and how it has prepared you for your future, it is not a look back on your past and all the things you did as a Scout, but a vision of how you see your future and what you intend to do to make it happen!**



Eagle Rank Application Process

- ✦ **Complete Application requirements 1-5.**
(Note this includes references supplied by persons in requirement #2!)
- ✦ **Assemble Eagle Rank Application** (This is the 21st century – use a computer. No hand written applications!)
- ✦ **Complete the Unit Leader Conference**
- ✦ **Obtain final unit signatures on the application**
- ✦ **Submit a copy to the Council Registrar via email.**
 - ✦ **Make one print copy of application packet. Make it look professional – be PROUD of it.**
 - ✦ **Pages numbered, bound, not in page protectors and no staples (Iron Hill)**

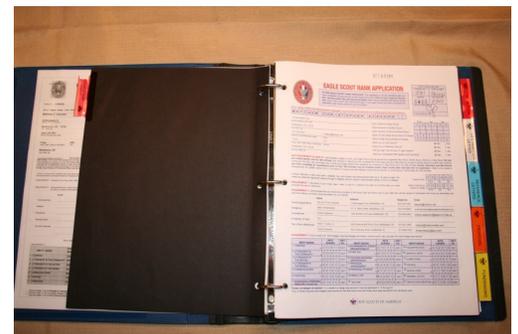
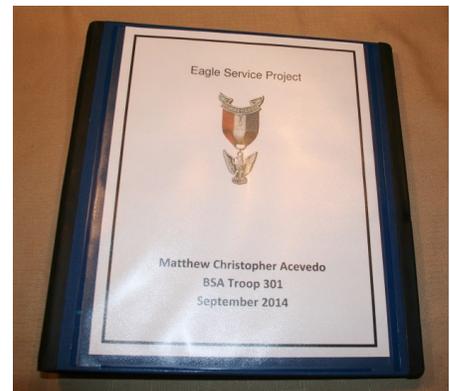




Eagle Rank Application Process

✦ Your Application should include:

- ✦ The Eagle Rank Application - checked for errors
- ✦ Copies of the Individual Progress, Individual History, and the Individual Participation reports from TroopMaster, or Scoutbook.
- ✦ Your project approval email you received from the district allowing you to proceed. Also, include all additional communications you may have received from the District committee.
- ✦ The complete Eagle Scout Leadership Service Project (ESLSP) with required signatures. Extra pictures, receipts, flyers, thank you letters, and planning documents that you used can and should also be included
- ✦ Your *Statement of Life Ambitions and Goals and Extra-Scouting Leadership and Honors*





Eagle Rank Application Process

- ✦ **Written reference letters are to be submitted separately by your Scoutmaster or Advancement Chair. From a list you have provided to them.**
- ✦ **Reference letters should match the list on the Eagle Application, e.g. the reference you put in line #2 should be a religious reference, etc.**
- ✦ **If the required references are not included Mrs. Swank will return the application for revision.**

Month (mm) Day (dd) Year (yy)

REQUIREMENT 2. As a Life Scout, demonstrate that you live by the principles of the Scout Oath and Scout Law in your everyday life and tell how you have done your duty to God. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf.

	Name	Address	Telephone	Email
Parents/guardians				
Religious				
Educational				
Employer (if any)				
Two other references				



Eagle Rank Application Process

- ✦ **Registrar validates application, confirms that all information is included and notifies Eagle Board Chair to schedule the Eagle Board of Review.**
- ✦ **Eagle Board is scheduled with the Candidate by the Eagle Board Chair**
- ✦ **Conduct Board of Review (Board make-up may vary between Districts).**
- ✦ **Make sure to look your best for your Eagle PRB!**
 - ✦ **Wear your sash with all merit badges**
 - ✦ **You should have all current rank and other patches on your uniform.**
 - ✦ **Wear any Scout awards, medals, knots, etc.**
 - ✦ **Bring your Scoutbook to be signed by the EPRB members (N/A for Zoom PRBs)**
- ✦ **Council Scout Executive Approval.**
- ✦ **National approval.**
- ✦ **Award materials are available 4-6 weeks after Eagle Board of Review is complete.**
- ✦ **Troop/Crew Conducts Eagle Court of Honor.**



What to expect in your Eagle Board of Review

- ✦ **Once your application is reviewed by council your Eagle Board will be scheduled.**
- ✦ **The Board will last approximately 45 minutes to 1 hour. This will be an in-person board. Zoom is optional but not recommended unless the Scout cannot attend at the designated location.**
- ✦ **The board will consists of approximately 3 - 4 adult Scouters from Iron Hill district, but not from your unit, a member of your troop committee. Your Scoutmaster will also be in attendance, he/she is there to only act as your advocate and for support, but will not be able to ask you any questions. No other individuals will be allowed to attend the board session until a decision on your application is made.**
- ✦ **During your board you will be ask a number of questions of which there is no right or wrong answer. Some will be questions of your Scouting history, some will be about your thoughts of the Scouting program, The Scout Law, Scout Oath, etc., and there will be questions about your project.**
- ✦ **Following the question and answer period the board will meet without you or your Scoutmaster and will decide if you passed your board. The decision must be unanimous.**



Examples of Board Questions

- ✦ **There are no right or wrong answers, but simple yes and no answers are rarely sufficient.**
- ✦ **Tell us what merit badge you learned the most?**
- ✦ **What was your favorite experience in your Troop?**
- ✦ **What is your style of leadership?**
- ✦ **What is your favorite meal to cook on a campout, and why?**
- ✦ **What would you change about the Scouting program if you could?**
- ✦ **How do you deal with leading Scouts that are older than you, younger than you?**
- ✦ **What does "Duty to God" mean to you?**
 - ✦ (hint - it does not mean you go to church every week, nor does just saying living the Scout oath and Law count as a sufficient answer)



Eagle Rank Resources

Website URL – Subject to Change

- 🦅 **Eagle Scout Service Project Workbook and Procedures. *NEW for 2023***
<http://www.scouting.org/scoutsource/BoyScouts/AdvancementandAwards/EagleWorkbookProcedures.aspx>
- 🦅 **Eagle Application (PDF). (2022 rev.)**
http://www.scouting.org/filestore/pdf/512-728_WB_fillable.pdf
- 🦅 **Guide to Safe Scouting.**
<http://www.scouting.org/scoutsource/HealthandSafety/GSS.aspx>
- 🦅 **Guide to Advancement. *New for 2021***
<http://www.scouting.org/scoutsource/GuideToAdvancement.aspx>
- 🦅 **Age Guidelines for Tool Use and Work at Elevations or Excavations.**
<http://www.scouting.org/filestore/healthsafety/pdf/680-028.pdf>



Extension Requests

- If a Scout foresees that due to no fault or choice of his or her own, it will be impossible to complete the Eagle Scout rank requirements before age 18 may apply to the local council for a limited time extension. These should be granted only when necessary and are reserved only for work on Eagle. In most cases, unless the National Council has issued other direction, a request must meet the three tests listed below to be approved.
- ✦ **Test #1:** The member joined or rejoined (or became active again after a period of inactivity, or became refocused on advancement after a period of inattention) in time to complete all requirements before turning 18.
 - ✦ **Test #2:** Through no fault or choice of the Scout, an unforeseen circumstance or life changing event with severe consequences has come to exist that now precludes completion of the requirements before the deadline.
 - ✦ **Test #3:** The circumstance is beyond the control of the Scout, could not have been anticipated or planned for, and was not or cannot be resolved in time to complete the requirements.
- ✦ **Extensions are never guaranteed! Extensions are only approved in emergency circumstances as noted above. DO NOT RELY on an EXTENSION!**



Discussion & Questions

